



## Position Title: **Adventures and Engagement Project Leader**

Formed in 2002, Tuleyome is a regional non-profit organization headquartered in Woodland, CA, with a footprint throughout the Berryessa Snow Mountain National Monument region. Tuleyome is a Lake Miwok Indian word that means “deep home place,” illustrating our organization’s deep connection to our environment, our communities and our regional lands. ***Tuleyome’s Mission is to provide advocacy and active stewardship to conserve, enhance, restore, and enjoy lands in the Northern Inner Coast Range region.*** Working with partners, we have protected vast areas of public lands, from large swaths such as the Berryessa Snow Mountain National Monument and Cache Creek State Wild and Scenic River to Woodland Regional Park Preserve. We are also neighbors, holding title to nearly 3000 acres, plus an additional 1200 in conservation easements and 640 in Williamson Act easements, all of which protect key ecological parcels and enhance access to public lands across the region. Tuleyome’s leadership on Northern Inner Coast Range protection, restoration, access, advocacy and education has led increasing numbers of people to protect, restore, and enjoy the natural landscape of the Northern Inner Coast Range.

### **Position Description**

Tuleyome’s Project Leader is responsible for maintaining and building trails in and around the Berryessa Snow Mountain National Monument. The Project Leader will ensure that trails are constructed and maintained for safe access and use and are environmentally sustainable. The job involves leading teams of volunteers and coordinating various tasks related to trail construction, maintenance, and restoration. The Project Leader will report to the Adventures and Engagement Director to support Tuleyome’s mission.

The Project Leader will have a love of outdoor recreation, an appreciation of wildlife and the importance of public access to public lands, strong leadership and interpersonal skills, the ability to work with people from a range of diverse backgrounds and work on dynamic, high-performance teams. The candidate is committed to Tuleyome’s mission, is emotionally intelligent, and has high integrity.

### **Position Objectives**

- **Project Implementation:**
  - Oversee the construction of new trails and implementation of restoration projects, ensuring they meet environmental and safety standards.
  - Coordinate and lead habitat restoration projects.
  - Conduct routine project maintenance, such as clearing debris, repairing erosion, and installing erosion control structures.
  - Conduct routine project inspections.
  - Experience using hand tools for trail work (e.g. MacLeod, Mattock, handsaw, loppers).
  - Maintain Tuleyome tools and equipment.
- **Safety and Environmental Compliance:**
  - Understand environmental concerns and hazards before, during, and after projects.
  - Ability to understand, implement, and convey requirements as outlined in project

summary and scope of work.

- **Communication:**
  - Provide regular updates to Adventures and Engagement Director on project progress, challenges, and successes.
  - Communicate effectively with volunteers, project managers, and other stakeholders.
- **Community Engagement:**
  - Recruit volunteers for projects.
  - Work with local communities and organizations to promote project awareness and garner support for projects.
  - Educate trail users on responsible and sustainable trail practices.

### **Qualifications of a Successful Candidate**

- Ability to read topographic maps.
- Knowledge of ArcGIS/Google Earth is a plus.
- Knowledge of trail construction practices or ability to learn.
- Strong attention to detail.
- Excellent organizational and time management skills.
- Effective communication and interpersonal abilities.
- Commitment to Tuleyome's mission and values.

### **Hours and Salary Range**

This is a part time position at 25 – 30 hours per week with the possibility of future growth; must be available weekends

Salary and Benefits: \$27.50 - \$30 /hour with vacation sick time, medical, dental and vision insurance, life insurance, and staff participation in retirement plan.

### **To Apply**

Send a cover letter and resume to [nlillge@tuleyome.org](mailto:nlillge@tuleyome.org).

Tuleyome will begin reviewing resumes on **March 15, 2024**. The position will remain open until filled.

No phone calls, please.

*Tuleyome is an equal opportunity employer and does not discriminate on the basis race, color, age, ethnicity, religion, national origin, pregnancy, sexual orientation, gender identity, genetic information, sex, marital status, disability or status as a U.S. veteran.*

***This job description reflects the assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.***